

YUAN KUANG BUDDHIST COLLEGE/Institute
International Student Admission Information
 入學需備資料

Please be assured that Yuan Kuang Buddhist College//Institute is your premier choice for Dharma Education. We are prepared to devote our time and effort to provide a full-spectrum learning experience for our students. Therefore, we ask that you confirm your intention and availability to attend ALL semesters before applying. Successful matriculation depends not only on student dedication but also a variety of resources provided by countless contributors to the Yuan Kuang Buddhist College/Institute. All documents that have been processed by our Admission office cannot be transferred to other Institutes as we are the sponsorship for your application.

Please read and prepare the documents, scan and sent to the mailbox, than sent by Express-Mail to the address stated :

	Items	checklist
1	Application form- International Student Admission form	
2	Autobiography(800-1000words)	
3	YKBC Student Agreement - Student consent	
4	YKBC Guarantee of Student Attendance –Consent of guarantor	
5	Photocopy of passport (photo page and signature page) Passport must be valid for at least 1 ½ year before the expiration date.	
6	Recent photos within 6 months -6 pieces passport size (from the top of the head to the chin: within 3.2~3.6cm , glossy, white background)	
7* OR	Recommendation letter with Abbot's signature and temple's stamp and/or seal and Chinese Translated. [2 original copies, one to be kept by you and send the other one to the College] OR see #8	
8*	Official Final Transcript from at least a Senior High School or an A-Level certificate with certified stamps and/or seal and Chinese Translated. [2 original copies, one to be kept by you and send the other one to the College]	
9	Copy of Ordination Certificate with certified stamps and Chinese Translated. [2 copies, original copy to be kept by you and the other to be sent to college.] —Not applicable to lay persons.	
10	Record of medical examination. [Request for Foreign Student Visa - Health Certificate for Residence Application Form from the Hospital] (please check with Taiwan Representative Office where you send in your visa application for which hospitals you could have your health examination be done and accepted; in addition, the examination report needs to be certified.) [You keep the original copy and email or fax another to the college.]	
11	Applicants must sign 2 copies of the “Religious Doctrine Affidavit for Foreigners” form. Just sign and DO NOT PUT THE DATE on this form. DO NOT USE any correction tape on this form. Both signed forms must be returned to our office.	
12	Once you have been granted a visa to Taiwan in your country, you must contact the Coordinator and email a copy of your passport along with the page for Visa Permit into Taiwan and your plane ticket to our Foreign Student Coordinator.	

1. The " Enrollment letter from Yuan Kuang Buddhist College" for purpose to obtain certified stamps.
You must scan the documents from item 1-5 and forward to the coordinator.

2. NOTES FOR EDUCATIONAL DOCUMENT: In accordance to the government, one must have a graduate diploma from Secondary School or Senior High School. If such diploma is not available, a recommendation letter by a religious organization is accepted. However, either the diploma or letter must be certified your local Taiwan Consultant Office.

Certified stamps mentioned in point No. 7 & 8 above refer to the followings:

- (i) Certified copy of your diploma from the Department of Education (if no Taiwan Consultant Office is available in your country; i.e., Sri Lanka/Cambodia/Myanmar)
- (ii) Certified document from your country's embassy.
- (iii) Certified document from Taiwan Consultant Office in your country.
- (iv) If the certified document is not in Chinese, it must be officially translated into Chinese.

3. Once set of all certified and translated document mentioned above must be sent to our Admission Office. Once you have received the approval letter from Taiwan, you must bring the set of all certified and translated document to the Taiwan Embassy Office in your country for visa application.

4. As the medical report is only valid for three months, please do not take the health examination until you have been advised by our college.

5. Please send your application to the following address:

Yuan Kuang Buddhist College (Foreign Student Department)
Unit no.228, Yuan Kuang Road 1, Yue Mei Lane, Chung Li , Tao Yuan, Taiwan R.O.C(32053).
Tel: (+886)-3-2820179/(+886)-3-4081110
Fax: (+886)-3-4981167/-3-4980789
H/P: (+886)-9-78733532 ~Line/Wechat/WhatsApp
Skype: foreignstudent2013
E-mail: **foreignstudents99@gmail.com**

6. Regulation of Taiwan Embassy: **On-line visa application**

Starting from 9th April 2012, foreigners applying for Taiwan visa must visit the **National Immigration Agency** website: **<https://visawebapp.boca.gov.tw>** to complete application form (with code number) and print out the application form (**with code number**) before presenting himself at the Taiwan Representative Office counter. Application is only done in this manner.

7. Regulation on Foreigners for Health Insurance: Effective January 2, 2013, all foreigners who stay in Taiwan for more than 6 months must joined the National Health Insurance in the beginning of their stay on the 7th month, paying an amount of \$749 New Taiwan Dollars (NT) per month, (NT\$2247 for 3 months, NT\$4494 for 6 months and NT\$8988 for a year)

(In the first six months of entry, if there are two or more than 30 days of departures, the health care will begin from the date of re-entered after six months.)

8. Applicants from Vietnam must apply through the Taiwan Consultant Office located in Vietnam. Applicants must submit diploma from Buddhist Secondary or Senior High School, it must be certified by the Taiwan Consultant Office and officially translated into Chinese; **Letter of recommendation and Study proposal (for Cambodian also needs to be prepared)**

9. The **applicant's name** on all official documents must correspond to the name on the **applicant's passport**; especially Sri Lanka, Thailand, India and Cambodia. Taiwan government only recognizes and accepts the name on the applicant's passport as the applicant's official name. Therefore, if your documents bear different ways of spelling, please **consult lawyers** in your own country to **officially certify and identify** the different spelling of names on different documents are **indeed the same individual as your passport**.

10. Since there is no Taiwan Embassy available in Cambodia, all applicants from Cambodia must apply at the Taiwan Embassy in Vietnam. For document certification process, please see the steps listed below:

- (a) all document in Cambodia must be notarized by the court,
- (b) the notarized document must be certified by the Foreign Ministry in Cambodia.
- (c) applicants must take the document to the Cambodia Embassy in Vietnam for certification.
- (d) applicants must take the document to the Taiwan Embassy in Vietnam.
- (e) the above steps complete the document certification, all document must then be sent to our Coordinator at Yuan Kuang Buddhist College.

11. Since there is no Taiwan Embassy available in Sri Lanka, all applicants from Sri Lanka at the Taiwan Embassy in India. For document certification process, please see the steps listed below:

- (a) all document in Sri Lanka must be notarized by the court.
- (b) the notarized document must be certified by the Foreign Ministry in Sri Lanka.
- (c) applicants must take the document to the Taiwan Embassy in Chennai, India

India – Chennai

New No.30, Norton Road, Mandaveli, Chennai-600028, Tamil Nadu, India

Phone : (91-44)4302-4311

Fax : (91-44)4303-3511

email : maa@mofa.gov.tw

website : www.roc-taiwan.org/IN/MAA/

- (d) the above steps complete the document certification, all document must then be sent to our Coordinator at Yuan Kuang Buddhist College.

12. **If we have a healthy body and mind, we can live in harmony during study and practice.** If there are mental, psychological diseases, heart disease, cancer, epilepsy, statutory infectious diseases or other hereditary diseases, **please specify in the registration form and autobiography, do not conceal.**

All expatriates must be scheduled to hospital to make a health inspection project in accordance with the

“Division of Health Services” within one month of their arrival. Please pay attention to the notes at the end of the checklist and pay the inspection fee of about NT \$ 2,000.

YUAN KUANG BUDDHIST COLLEGE
STUDENT AGREEMENT

2018/02 dy edit

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- 1、All foreign students who have been admitted at Yuan Kuang Buddhist College must **forward their passports, ARC, Admission Permits and other related visa document to our Coordinator**. All visa document does indicate Yuan Kuang Buddhist College is the sole sponsor of your our stay in Taiwan; therefore, in order to avoid **any students who are misusing their student status to look for jobs or to make a living in Taiwan, the College must collect our foreign students visa**. **In addition, from time to time the Coordinator must renew our students' visa status.**
- 2、If a student quits or leaves the college or being expelled by the College before completion of his/her studies, he /she must comply as the followings :
- (1) Compensate the College for quitting or suspending. **(NT\$20,000 each school semester. If the student has not completed a full semester, it will be accounted for one semester for compensation.)**
 - (2) Go through the formalities of leaving the College.
 - (3) The College will send the expelled student to the airport to ensure that the student is leaving Taiwan. The passport will be returned to the expelled student before going through customs.
- 3、This Student Agreement was put into effect since September 20, 1990. Anyone who violates this agreement should be responsible for all consequences.

YUAN KUANG BUDDHIST COLLEGE
FOREIGN STUDENTS AFFAIRS

By signing this Student Agreement, I have read and understand the purpose of this agreement and willing to comply accordingly.

Applicant's Signature: _____

Date: _____

YUAN KUANG BUDDHIST COLLEGE
GUARANTEE OF STUDENT ATTENDANCE

2018/02 dy edit

As a guarantor, you will be the first one to be notified for any urgent matters regarding the student. For details, please see the responsibilities of the guarantor

I, guarantor, _____, hereby agree to guarantee that the student, _____, (male female) in program of _____, passport No. _____, will be on his /her best behavior, and pay all of the incidental expenses.

I further guarantee that the student possesses the character of moral, honest, modest, intelligent and is fond of learning.

If the above-mentioned student violates the school regulations during school term, I will be responsible for all the consequences arising from the student.

Guarantor Signature : _____

(combine with fingerprint)

Date : _____

ID number : _____

Relationship to the student : _____

The Monastery (name) which can be contacted with :

Address : _____

Tel : _____ Fax : _____

Responsibilities of the Guarantor

All students who are attending Yuan Kuang Buddhist College must observe all rules and regulations. The College only provides meals, room and board for free. Students are responsible for all other daily living cost, the guarantors will provide for his/her respective students' cost. Students must comply all rules and regulations (refer to the Rules and Regulations Handbook)

Rules & Regulations:

1. Respect each others. Besides classes, student must attend morning and night prayers, routine work. Apply knowledge in daily practical lives.
2. For students who are arriving into Taiwan for the first time, the College will appoint a person to pick up the students at the airport. If a student is coming to Taiwan and would like to visit other temples before starting school, the student must notify and communicate with the Coordinator.
3. For pick up and accommodation arrangement, please contact the Coordinator as soon as the students have bought the plane tickets. Cell +886-9-78733532, email: foreignstudents99@gmail.com
4. All returning students must arrange their own pick up at the Taiwan Airport.
5. All foreign students who have been admitted at Yuan Kuang Buddhist College must forward their passports, ARC, Admission Permits and other related visa document to our Coordinator. All visa document does indicate Yuan Kuang Buddhist College is the sole sponsor of your our stay in Taiwan; therefore, in order to avoid any students who are misusing their student status to look for jobs or to make a living in Taiwan, the College must collect our foreign students visa. In addition, from time to time the Coordinator must renew our student's visa status.
6. If a student quits or leaves the college or being expelled by the College before completion of his/her studies, he /she must compensate the College, NT\$20,000 each school semester. If the student has not completed a full semester, it will be accounted for one semester for compensation.)
7. The guarantor is responsible for all compensations for any students who left the College without any compelling reasons, or being expelled by the College.
8. During the course, the highest authority of the college has the right to dismiss any students who have serious mentally or physically disease/illness or have homosexual behavior.
9. Students waiting to take the bhiksu/bhiksuni precepts must wait a minimum of one-year from the date of admission to the College. Only ordained of October, and do not longer than two months (Except from the decision of Faculty Meeting).
10. During the semester break, all students are mandated to service the school for 7-8 days. **Please pay attention to the date of the service batch, the visa extension or expiration date, the round-trip date, etc. All leave matters must comply with the student regulations, no objection.**
11. All daily living and other miscellaneous cost: **(about NT\$10000-\$25000)**
 - (1) Class and Tissue Papers: NT\$500-\$900
 - (2) Foreign Students Fee : NT\$600
 - (3) Extension Fee: ARC (NT\$1000), (HK NT\$300), (China NT\$615)
 - (4) Comforter, Pillow and cases: NT\$3000-NT\$4000
 - (5) Uniforms & Shoes for Monastic: NT\$3000-NT\$5000 ; for Lay Person NT600-\$800.
Please specify height and weight.
 - (6) Depending on individual's need, for examples: translation fees, photos, and etc.
 - (7) Personal necessities
 - (8) Plane tickets (When need to leave the country)
 - (9) **The college are concerned about your healthy life!** All expatriates must be scheduled to hospital to make a health inspection project in accordance with the "Division of Health Services" within one month of their arrival. Please pay the inspection fee of about NT \$ 2,000.

圓光佛學院/所 僑生 報名資料表

Yuan Kuang Buddhist College/Institute Foreign Students Application Personal Data Form

報名班別 Reg. Class : 研究所 Research 大學部 Undergraduate 高中部 Senior High School

預科部 Elementary 禪修部 Ch'an Retreat

報名日期 Reg. Date : 西元 AD

Y/年

M/月

D/日

201802 修訂

 <p style="font-size: small;">請備頭近照正面、亮面、白底，頭部必須在 3.2~3.6cm 之間，六張 6 copies Passport size photograph Head: 3.2~3.6cm, glossy, white background</p>	法名(中) DharmaName(Chinese)		護照名(中) Full Name in Passport (Ch)	
	法名(英) Dharma Name(English)		護照名(英) Name in Passport (Eng)	
	護照號碼 Pport No		國籍/籍貫 Nationality	/中國大陸 CH/ 台灣 TW 省/ /County 縣
	身份證號 ID No		身高 Height	大約: 年 月 日 Approx.: Y M D
	體重 Weight		預定入學日期 Scheduled entry date	
	性別 Sex <input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female <input type="checkbox"/> 單身 S <input type="checkbox"/> 已婚 M	護照效期 Passport Expiry Date		世學學歷/專長 Education Level/ Specialty
血型 BloodType:	出生日期 Date of Birth	Y/年 M/月 D/日	佛學學歷 Buddhism Study Level	
病症 Disease	健康檢查報告註明 Note of Medical Check-up Report		院系班級 Class faculty	
服藥 Medication:				
學生連絡資料 Student's Data	通訊地址 Address			
	電子信箱 Email Add.		電話 Tel.No.	
	傳真號碼 Fax.No.		手機 Cellphone	
	住址 Address			
保證人資料 Guarantor's Data	姓/法名 Name/Dharma Name		電話 Tel.No.	
	與學生關係 Relationship		手機 Cellphone	
	電子信箱 Email Add.		傳真 Fax.No.	
	住址 Address			
常住/師長/父母資料 Temple/teacher/Parent's Data	常住寶號 Name of Temple		電話 Tel.No.	
	師長德號 Name of Teacher	上 下	手機 Cellphone	
	父姓名 Father's Name		母姓名 Mother's N	
	住址 Address			
戒別(七眾) Type of Ordination	比丘 <input type="checkbox"/> 比丘尼 <input type="checkbox"/> 式叉摩那 <input type="checkbox"/> 沙彌 <input type="checkbox"/> 沙彌尼 <input type="checkbox"/> 優婆塞 <input type="checkbox"/> 優婆姨 <input type="checkbox"/> 五戒 <input type="checkbox"/> 菩薩戒 <input type="checkbox"/> Bhiksu Bhiksuni Siksamana Sramaneraka Sramanerika Upasaka Upasika Five Precepts Bodhisattva Precepts			
剃度出家日期 Date of Tonsure	得戒日期 Date of Ordination		受戒地點 Place of ordination	
法器 Instruments	<input type="checkbox"/> 維那 <input type="checkbox"/> 大木魚 <input type="checkbox"/> 寶鐘鼓 <input type="checkbox"/> 地鐘			
備註 Remark	「自傳」的內容大約如下:(中英書寫皆須端正整齊) Content of "Autobiography" is about as follows: (All writing should be in Chinese or English, and in eligible manner) 1. 學佛因緣及經歷 Cause of Buddhist study and experience 2. 佛法的體驗及日常生活中如何與人相處 Daily life in dharma experiences and how to get along with people 3. 報考動機與目的 Motivation and purpose of application			

外籍人士研修宗教教義切結書

附件六 2018/02 修訂

[Affiant's passport full name] _____ [dharma name/name in Chinese]
具切結書人(護照名) _____ (中文姓名/法名: _____)
[不填 leave blank]

切結保證在臺研修宗教教義期間不超過 六 年 0 月 (自中華民國 _____ 年 _____ 月 _____ 日至 _____ 年 _____ 月 _____ 日), (停)留期間絕對恪守中華民國法令, 不得從事營利行為, 特立此切結書存證。

[注:以上由代理承辦者依實際狀況填寫,申請者請留白不填,僅需簽名而已。
PLEASE LEAVE BLANK DO NOT FILL IN FOR THE ABOVE, SIGN BELOW.]

此致
桃園市政府

Signature of Affiant : (please sign here for 2copies, must be exactly the same as shown on passport)
↓ 請簽在此處 ↓ (需簽2份中文版)

立切結書人: 簽名 (申請人簽與護照登載簽名樣式相同)

國籍 Nationality : _____ 護照號碼 Passport No : _____

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This English version is only for your understanding.

Religious Doctrine Affidavit for Foreigners

To: Tao Yuan City Government

I (Affiant's passport name) also known as (Dharma Name IN CHINESE) Affirm that during my stay in Taiwan for "Religious Doctrine Research /Practice" will not exceed 6 year(s) and 0 months (i.e., from R.O.C. Year Month Date to Year Month Date), will observe and abide to all the rules and regulations by the Taiwan Government. In addition, I affirm that the purpose of my stay in Taiwan is solely for "Religious Doctrine Research/Practice", furthermore, I understand that it is forbidden for me to work or seek for any work opportunities.

Signature of Affiant : _____(please sign 2copies in the Chinese version, must be exactly the same as shown on passport)
Nationality: _____ Passport No. : _____

注意 Notes:

- 1.You must sign 2 copies of this form in the Chinese version. 請親自簽名2份,以中文版本為主。
- 2.The Taiwan Government does not allow any mistake(s) and/or alteration on this form, therefore, your signature must match the signature on your passport. 政令不允許任何錯誤及塗改,故務必簽寫護照上的名或同護照上的簽名樣式。
- 3.Other than signing, please do not complete any information on the form. To avoid any delay due to mistakes and/or alterations, our office will complete the necessary information base on your submission.
為避免因錯誤或塗改而被退件或延遲提交申請,故僅需簽名在中文版本,敬請簽2頁,其餘由學院代填。
- 4.The Chinese text of this Declaration shall be deemed the original. In the event of any dispute or misunderstanding as to the interpretation of the language or terms of this Declaration, the Chinese language version shall control.
本切結書/宣言是以中文為原件。對於本切結書/宣言的條例,如有任何爭議或誤解的文字,在解說的情況下,皆依中文版本為準。

外籍人士研修宗教教義切結書

附件六 2018/02 修訂

[Affiant's passport full name]

[dharma name/name in Chinese]

具切結書人(護照名) _____ (中文姓名/法名: _____)

[不填 leave blank]

切結保證在臺研修宗教教義期間不超過 六 年 0 月 (自中華民國 _____ 年 _____ 月 _____ 日至 _____ 年 _____ 月 _____ 日), (停)留期間絕對恪守中華民國法令, 不得從事營利行為, 特立此切結書存證。

[注:以上由代理承辦者依實際狀況填寫,申請者請留白不填,僅需簽名而已。
PLEASE LEAVE BLANK DO NOT FILL IN FOR THE ABOVE, SIGN BELOW.]

此致

桃園市政府

Signature of Affiant : (please sign here for 2copies, must be exactly the same as shown on passport)

↓ 請簽在此處 ↓ (需簽2份中文版)

立切結書人: 簽名 (申請人簽與護照登載簽名樣式相同)

國籍 Nationality :

護照號碼 Passport No :

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This English version is only for your understanding.

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To: Tao Yuan City Government

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Signature of Affiant : _____(please sign 2copies in the Chinese version, must be exactly the same as shown on passport)

Nationality:

Passport No. :

注意 Notes:

- 1.You must sign 2 copies of this form in the Chinese version. 請親自簽名2份,以中文版本為主。
- 2.The Taiwan Government does not allow any mistake(s) and/or alteration on this form, therefore, your signature must match the signature on your passport. 政令不允許任何錯誤及塗改,故務必簽寫護照上的名或同護照上的簽名樣式。
- 3.Other than signing, please do not complete any information on the form. To avoid any delay due to mistakes and/or alterations, our office will complete the necessary information base on your submission.
為避免因錯誤或塗改而被退件或延遲提交申請,故僅需簽名在中文版本,敬請簽2頁,其餘由學院代填。
- 4.The Chinese text of this Declaration shall be deemed the original. In the event of any dispute or misunderstanding as to the interpretation of the language or terms of this Declaration, the Chinese language version shall control.
本切結書/宣言是以中文為原件。對於本切結書/宣言的條例,如有任何爭議或誤解的文字,在解說的情況下,皆依中文版本為準。